



Laguna Woods Village®

| | | |
|---|----------------------|--|
| INFORMATION BULLETIN Community Services Division | BULLETIN DATE | September 3, 2024 |
| | ISSUED BY | Jeff Spies Community Services Manager |
| | MUTUAL | N/A |
| | AUTHORITY | Internal |
| | ADOPTED DATE | N/A |
| SUBJECT: VMS Reminders for Open House Signage and Other Documents for Realtors and Escrow Agents | | |

The Community Services Division offers the following reminders:

1. All real estate professionals must adhere to the Laguna Woods Village real estate signage policy, which governs the placement, size and color of all “Open House,” “For Sale,” “For Lease” and “For Rent” signs posted in the community.

Board-approved signs are available for purchase from Real Estate Signs & Supplies (RESS) [949-855-1355](tel:949-855-1355). RESS has extended a discount for signs to be used only in Laguna Woods Village. Please find the Real Estate Signage Rules and Regulations at lagunawoodsvillage.com > [Neighborhoods](#) > [Realtor & Escrow Information](#) and scroll to Realtor Information.

All board-approved open house and directional signs may be present on Saturday and Sunday from 10 a.m. to 5 p.m. They may also be present on Wednesday and Thursday from 9 a.m. to 2 p.m. in conjunction with broker preview events.

The VMS Inc. Security Services Department will photograph and remove any improperly constructed and placed signs. Removed signs will be held at the Laguna Woods Village Security Office for 30 days. The office is located at 24361 El Toro Road, Suite 205, Laguna Woods, CA 92637; contact the department at [949-580-1400](tel:949-580-1400). Laguna Woods Village and Village Management Services Inc. are not responsible for signage loss or damage.

2. Review questions asked and answered during the Community Services Division Realtor Forum events at lagunawoodsvillage.com > [Neighborhoods](#) > [Realtor & Escrow Information](#) (scroll to Real Estate Documents).
3. As a service to the real estate community and its clients, Community Services emails monthly informational bulletins containing policy updates that may affect sales inside the community. Find all informational bulletins at lagunawoodsvillage.com > [Neighborhoods](#) > [Realtor & Escrow Information](#) (scroll to Real Estate Documents).

Realtors and escrow officers, please inform staff and clients of these guidelines.

Important: Please always refer to the website for the most current documents. The location for all mutual policies and other documents may change with the completion of the redesigned website.

Please email realtorforums@vmsinc.org with any questions. Thank you.