



Key File Program

The Resident Services Division maintains keys to manors within the community for the convenience of Laguna Woods Village residents. The key file program is completely voluntary; however, members are encouraged to file manor keys or keyless manor entry codes with Resident Services to ensure the following:

1. In the event of an emergency, authorized personnel may gain access to a manor to perform necessary maintenance repairs.
2. A residing member can obtain their manor keys or keyless manor entry codes to gain manor access if/when the need arises.

**To submit manor keys or keyless manor entry codes to the key file program,
please visit the Resident Services Division at:**

**Laguna Woods Village Community Center
24351 El Toro Road
Laguna Woods, CA 92637**