



<b>INFORMATION BULLETIN</b> Community Services Division	<b>BULLETIN DATE</b>	November 1, 2023
	<b>ISSUED BY</b>	Pamela Bashline Community Services Manager
	<b>MUTUAL</b>	Third Laguna Hills Mutual
	<b>AUTHORITY</b>	03-23-122
	<b>ADOPTED DATE</b>	October 17, 2023
<b>SUBJECT:</b> Third Mutual Revised Stepping Stone Policy and Guidelines		

On October 17, 2023, by way of Resolution 03-23-122, the Third Mutual board revised its stepping stone policy and guidelines to allow all existing stepping stone installations not previously approved by a variance or standard to be reviewed by landscape management staff for adherence to the stepping stone guidelines. Any existing stepping stone installation not in conformance with the guidelines may be reviewed through the regular landscape request form process.

Please find the approved resolution below for your review:

**RESOLUTION 03-23-122**

**Stepping Stone Policy and Guidelines**

**WHEREAS**, on January 16, 2007, that the Board of Directors adopted Resolution 03-07-02 Approval to Revoke Alteration Standard Section 36 – Stepping Stones; and

**WHEREAS**, Resolution 03-07-02, revoked the standard for stepping stones and required a variance application to the Architectural Committee; and

**WHEREAS**, the Landscape Committee determined that stepping stones are temporary in nature and are placed within common area landscaping; and

**WHEREAS**, the Landscape Committee determined that requiring a landscape request form application may unduly restrictive during the resale process and could be simplified by landscape management review;

**NOW THEREFORE BE IT RESOLVED**, October 17, 2023 the Board of Directors introduces the change from mandatory landscape request form and consideration thereof shall be performed by Landscape Management; and

**RESOLVED FURTHER**, all new stepping stone installations shall be performed following the attached Stepping Stone Guidelines and all existing stepping stone installations not previously approved by Variance or Standard shall be reviewed by landscape management staff for adherence to the Stepping Stone Guidelines; and

**RESOLVED FURTHER**, all existing stepping stone installations not previously approved by Variance or Standard, and found not in adherence to the Stepping Stone Guidelines may be reviewed through the landscape request form process; and

**RESOLVED FURTHER**, Resolution 03-22-17, adopted February 15, 2022, is hereby superseded in their entirety and no longer in effect; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution

To find Third's complete stepping stone guidelines, visit [lagunawoodsvillage.com](http://lagunawoodsvillage.com) > [Documents > Third Laguna Hills Mutual > Polices & Procedures](#) and select Third Stepping Stone Policy.

**Realtors and escrow officers are requested to inform their staff of these guidelines.**

Please note: The website location for all mutual policies may change when the new website is completed.

Also, please always refer to the website for the most current documents.

Email [alterations@vmsinc.org](mailto:alterations@vmsinc.org) with questions. Thank you.