



## Laguna Woods Village®

### Reservations using the Court Reserve Online System

1. Download the Court Reserve app on your smartphone from the App Store (iPhone) or Google Play (Android). From your PC please go to <https://app.courtreserve.com/>
2. **For new residents**, open the app or desktop, search for Laguna Woods Village, fill in the required information. Click create account. Account will be authorized within 24 hours.
3. **For existing residents who used Kourts**, please contact Lorie Pascoe at 949-597-2481 or Peter Quan at 949-597-4386 from 9 a.m. to 4 p.m. Monday through Friday.
4. For a quick overview of the mobile app, go to <https://courtreserve.com/mobile/>
5. On mobile app click reservations, click the activity you want to reserve, scroll through the dates and select time/court. If this is a tennis reservation click “singles” or “doubles,” add names of players, arrow back to players, click save.
6. To cancel a reservation, click on day and time of reservation and click on “**cancel reservation**” twice.
7. Contact staff for assistance if you experience a registration system error by calling 949-268-2418, 949-597-4386 or 949-597-4273, Monday through Friday from 9 a.m. to 4 p.m.