

**GRF OPERATING RULES
Golf Facilities**



A. General

1. All playing residents must present a resident ID upon check in.
2. The dress code applies to all the golf facilities. Golf staff have the right to enforce the dress code.
 - a. Country club golf attire shall be worn at all times; all attire must be clean, neat and presentable.
 - b. Acceptable attire:
 - I. Tops:
 1. Clean, well-fitted T-shirts (no offensive graphics or slogans)
 2. Polo shirts, collared shirts and mock necks
 3. Sweaters and jackets in cooler weather
 - II. Bottoms:
 1. Golf pants or shorts, chinos and athletic joggers
 2. Shorts or skirts (mid-thigh length or longer, tailored or athletic style)
 - III. Footwear:
 1. Golf shoes, athletic sneakers or other closed-toe shoes with good traction
 2. No metal spikes
 - c. Unacceptable attire:
 - I. Clothing with offensive language or imagery
 - II. Tank tops, cut-off shorts or overly revealing attire
 - III. Denim clothing
 - IV. Flip-flops, sandals or bare feet
3. In Case of Emergency
 - a. Call 9-1-1; then call the golf shop at the phone number on the score card (949-597-4336).
 - b. All player assistants who patrol the course are equipped with a handheld radio that has direct contact with the golf shop.
4. Course Conditions/Golf Cart Restrictions
 - a. Call 949-597-4373 any time after 6:30 a.m. daily.
5. Miscellaneous
 - a. Pedestrians, cyclists (including e-bikes), roller-skaters and rollerbladers are not permitted on the golf course. Nongolfers may use the perimeter path paralleling El Toro Road and Moulton Parkway only from Clubhouse 4 to Clubhouse 2.
 - b. Pets are not permitted on the golf course, in the Village Greens building or on its patios and terraces. Only registered service dogs trained to perform a task directly related to a person's disability are permitted.
 - c. The six golf cart parking spaces downstairs under the Village Greens patio are to be used by players making the turn only. Parking for recording scores, paying green fees or dining at the 19 Restaurant & Lounge is not permitted.
 - d. Parking a personal or rented golf cart and/or standing in front of the starter window to fill ice or water is prohibited.

- e. Golf Lockers are available for rent on an annual basis to resident golfers. All residents renting lockers must be active golfers and have golfed within the last six months. Those residents who have rented lockers and no longer golf are required to return the locker to the waiting list.
- B. Guests
- 1. The maximum number of guests allowed per resident is one prior to 10 a.m. and up to three after 10 a.m., seven days a week. All guests must be accompanied by and play with a resident. Residents must check in before guests can check in.
 - 2. Guests under the age of 11 are permitted; however, golf staff will ascertain whether each junior player has knowledge of golf etiquette and correct golf course behavior prior to playing.
 - 3. Each player must have his/her/their own clubs.
 - 4. Gate 12 clearance for guests is the responsibility of the resident.
 - 5. Any non-player must be in a riding cart; the non-player may not be the driver and must stay in the cart throughout the round.
- C. 27-Hole Golf Course
- 1. The 27-hole golf course (consisting of three separate nine-hole courses) is located adjacent to Clubhouse 2 on Moulton Parkway and is accessed through the Village Greens at Gate 12. The course opens daily at 7 a.m. During daylight saving time, golf course closing hours are extended to 6 p.m. from 5 p.m.
 - a. Reservations are required for the 27-hole golf course (please see “I. Reserved Tee Times” for information).
 - b. The irrigation system, which uses reclaimed water, operates daily beginning at 7 p.m.; therefore, all golfers **must** be off the course by that time.
 - c. A nine-hole round of golf may be played as follows:
 - I. Course one after 12 p.m.
 - II. Course two prior to 8:24 a.m.
 - III. Course three from 7 a.m. to 8:28 a.m.; 10:44 a.m. until closing
- D. 19 Restaurant & Lounge
- 1. Open from 9 a.m. to 8 p.m. Check with the establishment for the most current hours.
- E. Driving Range
- 1. Open daily at 7 a.m. (8:30 a.m. on Thursdays) to 3:30 p.m. (hours are extended to 5 p.m. during daylight saving time). A practice pitching green and bunker area are also available. Range balls may be purchased via your established golf account using your resident ID linked to the online reservation system account.
 - 2. Maximum number of guests per resident is one during prime time and three during non-prime time.
 - 3. Removing range balls or bringing your own balls is strictly prohibited.
- F. Golf Shop
- 1. Open daily from 7 a.m. to 5 p.m. (and until 6 p.m. during daylight saving time).
- G. Golf Carts
- 1. The maximum number of people permitted per golf cart, private or rented, is two, regardless of the size of the cart.
 - 2. Drivers must be at least 18 years of age.
 - 3. Golf carts and hand-pull carts are available for rent at the starter window.

4. Privately owned power carts require an annual trail use permit or daily use permit, which are available at the golf shop for a fee.
5. Borrowing a cart from another resident to use on the golf course requires the payment of a daily trail fee which will be assessed at check-in.
6. Any vehicle used on the golf course must be golf-specific and designed specifically to facilitate playing golf. No “home-designed” units or non-golf-specific vehicles are allowed.
7. Carts must remain on paved cart paths, including the use of the 90-degree rule, at all times when exiting the path to play a shot and returning to the path for access to the next shot or the next tee.
 - a. Laguna Woods Village golf professionals may assist in understanding how to best use this system.
 - b. Personal golf carts may be subject to a review by golf staff to ensure the cart tires are for usage on grass; personal carts may have “offroad” or “knobby” type tires installed, which are not allowed on the golf course.
8. Contact Resident Services (residentservices@vmsinc.org, 949-597-4600) in the Community Center for information regarding charging your personal cart and obtaining the correct stickers for charging and driving a personal golf cart within the Village.
9. Individual owners must maintain privately owned golf carts. The cart wash station is available for a minimal fee. No emergency charging facilities or gasoline is available. Golf staff is not permitted to push, tow or handle a personal cart.
10. Golf cars (e.g., Global Electric Motorcars) or low-speed vehicles are not permitted on the golf course.

H. Nine-Hole Par-3 Course

1. Power golf carts are not permitted; pull carts are available for rent.
2. Course is open from 7:30 a.m. to 6 p.m. during daylight saving time (5 p.m. closing for the remainder of the year).
3. Reservations are not taken for this course.

I. Reserved Tee Times (for 27-hole course only)

1. Schedule reserved tee times up to one week in advance using the online reservation system.
2. Times are open for online booking seven days in advance at 6 a.m. Reservations for two or more players can be made within the seven-day booking window.
3. Residents may visit the golf shop to register for the reservation system. A valid resident ID and a form of payment to be charged monthly is required.
4. Golfers are allowed one tee time per day only for two to four players.
5. The residents who booked a reservation must include all residents playing in the group. All players named in the group must be the players who arrive on the day of play.
 - a. All cancelations or substitutions must occur prior to arriving for play.
6. Single players may call the golf shop on the day they wish to play and will be paired with a group of less than four players. Single players that book a twosome with the idea of showing up without another player are subject to the cancellation policy noted below and will be charged for the additional player.
7. Groups wishing to add a fifth player (fivesome) must call the golf shop on the day of play and be approved by the starter. Denied requests may be due to past slow play and other factors. Once

the pro shop has added a player to a tee time that was booked for less than four players, a fifth player cannot be added.

8. Cancellation Policy: All golfers who make a tee time are responsible for canceling their reservation or updating the player numbers at least three hours prior if they are unable to golf. All tee times on the reservation that are a “no show” or have no person who shows up to play will be charged an 18-hole round to the original booker; this includes both residents and guests.
 9. Misuse of a resident ID card (presenting a card that belongs to someone else, checking in a guest as a resident or other misuse of Village identification) may be subject to disciplinary action.
 10. In the event a resident is misusing the online reservation system or any other operating rules infraction, the following disciplinary process will ensue:
 - a. Infraction notice No. 1 from course staff;
 - b. Infraction notice No. 2 from course staff and referral to the Security Services Department and Compliance Division to initiate disciplinary action;
 - c. Golf operations manager has the discretion to restrict golf course and driving range access pending the outcome of the Security and Compliance disciplinary processes.
- J. Club Days
1. Tuesday is Women’s Club day; Wednesday is Men’s Club day. Open play is available on Tuesdays and Wednesdays following the scheduled club tee times.
Tee times on Tuesdays and Wednesdays that are not utilized by the respective clubs will be opened to the resident golfer population approximately two to three days in advance.
- K. Fees
1. Fees are in accordance with the GRF pricing policy and fee schedule.
 2. Fees are charged on the 4th of the month following the date they were incurred.
 3. Resident golfers who dispute charges with their bank or credit card company will incur a \$20 processing fee if the charges are confirmed to be correct. If the charges are determined to be incorrect, no processing fee will be assessed.
- L. Lessons
1. Call 949-597-4336 to obtain contact information for the golf professionals who are approved to teach within Laguna Woods Village. Group and clinic-based lessons can be arranged with the instructor of your choice. Outside instructors are not permitted.
- M. Course Guidelines/Etiquette
1. Check in with the starter no earlier than 20 minutes but no later than 10 minutes prior to the reserved start time. Failure to do so may result in the cancellation of the reservation.
 2. Foursome play is the accepted playing format and has the right of way over all other groupings. Fivesomes are permitted when possible. To add a fifth player, contact the golf shop on the day of play to see if a fifth player will be allowed that day. Overcrowding or past slow play can cause the fifth player to be denied.
 3. Power carts are not permitted within 30 yards of the greens, in the fairway or in the rough, whether the area is marked, and never between a green side bunker and the green. Observe cart signs and proceed to the indicated path. Golf carts are not allowed past the cart directional signs or near the putting green.
 4. Course repair:
 - a. Please rake the bunker and leave the rake in the bunker with the handle sticking out of the lip of the bunker.

- b. Repair all ball marks on the greens, whether yours or any others.
 - c. Fill all fairway divots with fairway sand provided on rental carts; obtain sand from the golf shop if playing with your personal cart.
5. Flag color indicates the cup location on the green: red is front, checkered is middle and blue is back.
 6. Yardages are to the center of the green: blue is 200 yards, white is 150 yards and red is 100 yards.
 7. Official golf course etiquette is covered in section 1 of the USGA Rules of Golf.

N. Ready Golf

1. Always play ready golf from the tee through the green, not just on the tee. The player who is ready should hit whether “away” or not with no interference with another golfer. After everyone in the group has finished putting, walk off the green briskly, thus clearing the way for the next group to hit up. Mark scorecards at the next tee, not while parked near the green just played. The group behind cannot hit until all are out of the way.
2. Consider club selection as approaching the ball between the tee and the green, not while standing over the ball.
3. Finish putting out after the first putt unless standing in the putting line of another player.
4. Three minutes is the maximum time to search for a lost ball (USGA 2019 rules change). See course rules sheet for the procedure on playing a hole if ball is lost or discovered out of bounds. Provisional balls are not required.
5. Keep pace of play with the group in front and behind; it is a player’s responsibility to ask the group behind if they wish to play through. A group is allowed to play through anywhere, tee through the green, not just the tee.
6. Starting times are set every eight minutes beginning at 7 a.m. According to the USGA rating system, 18 holes on the golf course should take no more than four hours and 15 minutes to play, which is approximately 14.25 minutes per hole.
7. Players shall play holes in successive order and may not change from one course to another. Play must be in regular sequence as assigned by the starter.
8. Players may play only one ball unless the rules require to play another. Practicing on the course is not permitted.
9. Failure to pay greens fees is a misuse of Village amenities and may be subject to disciplinary action.
10. Player assistants are responsible for monitoring the pace of play and enforcing regulations, and are authorized to issue warnings, write citations or remove players from the course for violations or improper conduct. Citations will be forwarded to Security and Compliance for possible disciplinary action. Residents are required to show their resident ID card if requested by golf staff.

O. Local Rules

1. Please refer to the golf course Local Rules Sheet.

P. Important Telephone Numbers

Golf Shop	949-597-4336
19 Restaurant & Lounge	949-206-1525
Starter	949-597-4276
Golf Course Weather Conditions	949-597-4373
Driving Range	949-268-2419

Par 3 Golf Course	949-597-4334
Golf Operations Manager	949-597-4350
Golf Head Professional	949-597-4224
Golf Maintenance Manager	949-597-4248
Recreation Department	949-597-4273

Note: The Recreation and Special Events Department reserves the right to review and adjust the operating rules to accommodate the needs of the community. All GRF policies and procedures apply to the use of the amenities. GRF is authorized to take disciplinary action against a member found in violation of the operating rules. Register a complaint by contacting the Security Services Department at 949-540-1400 or the Compliance Division at compliance@vmsinc.org or 949-268-CALL.