

**GRF OPERATING RULES**  
**Tennis**



A. General

1. Residents and guests must sign in upon arrival at the facility.
2. The facility is for playing tennis only.
3. The tennis facility is open every day from 7 a.m. to 10 p.m.
4. Prime time for tennis play is 7 to 10:30 a.m.
5. Lighted courts are available on courts 1, 2, 5, 6 and 7.
6. Proper tennis attire (shirts required) for players and non-marking shoes for on-court play.
7. Club meetings and events do not have priority use. Club tournaments and events must be approved by the Recreation Department to take priority at the facility. Please reference the Recreation Department policy for tournament guidelines.
  - a. League play and organized groups requiring the use of more than one court, must be approved by the Recreation Department to take priority at the facility.
8. Only registered service dogs trained to perform a task directly related to a person's disability are permitted. No other pet/animal is permitted.
9. No unauthorized music is to be played on any device at the tennis facility.
10. No glass or alcohol is permitted on the courts.
11. Entry gates require Laguna Woods Village resident ID card (swipe or tap) for access; do not prop gates open.
12. GRF-approved professionals only can host lessons Monday through Saturday, noon to close, and Sunday all day on courts 3 and 4 only and should post lesson times 24 hours in advance

B. Guests

1. Guests under 6 years of age are not permitted to use the facility. The maximum number of guests allowed is one guest per resident during prime time and up to three guests outside of prime-time hours. Residents must always accompany their guests and may only use one court.

C. All Court Rules (see tables on page 4 for a court rules summary)

1. An on-court time limit of 1.5 hours per court is in effect any time others are waiting.
2. Courts 1 through 5 are designated walk-on courts all day.
3. Courts 6 through 7 are walk-on courts during the day and reserved courts starting at 4:30 p.m.
4. Courts 8 through 10 are reserved courts all day.
5. Reservations are required for ball machine use and allowed on courts 9 and 10 after noon.

6. Reserved courts revert to walk-on status if there is a no-show or no reservation after 10 minutes.
7. Doubles play does not have priority over singles play at any time.
8. The whiteboard must be used for all walk-on use. Players must post their start and stop times and may not change them (not to exceed 1.5 hours).
  - a. If player(s) on a walk-on court have not signed up on the whiteboard with in/out times, arriving player(s) may bump them from a court.
  - b. The 1.5-hour on-court time starts immediately upon signing up; there is no rule that all players must be present.
  - c. If other players have not arrived to join after 10 minutes from the posted start time, then the first waitlisted players may take the court during prime time only.
  - d. If all walk-on courts are in use upon arrival, a group of players must use the waitlist area of the board to indicate they are next in order of arrival.
  - e. Adding and/or changing players to a group does not extend the time limit.
  - f. Players cannot be listed as on-court players and on the waitlist simultaneously.
9. An individual may use any walk-on court to practice solo but may be bumped by a singles or doubles group seeking a court during prime time only.
10. Show courtesy to others when using the sign-up board system. If an open walk-on court is available, arriving players must take that court and not ask those playing beyond their time limit to move.
11. For reserved courts, reservations may be made up to three days in advance via the CourtReserve system for courts 8, 9 and 10 all day and courts 6 and 7 during the evening hours. For assistance with the CourtReserve system contact staff at 949-597-4273.
12. Reservations that will not be used should be canceled so others can secure that court.
13. Players are not allowed back-to-back play times on reserved or walk-on courts during prime-time hours.
14. Personal ball machines are allowed for use on courts 9 and 10 only.
- D. Courts 1 through 5: Walk-On Hours (sign-up board is near court 5 entrance)
- E. Courts 6 through 7: Day Walk-On and Night Reserved (sign-up board is near court 5 entrance)
  1. These courts may be reserved with the online reservation system for lighted night play with set reservation times of 4:30 to 6 p.m., 6 to 7:30 p.m. or 7:30 to 9 p.m.
- F. Courts 8 through 10: Reserved Courts Hours
  1. May be reserved via CourtReserve system during prime-time hours with set reservation times of 7:30 to 9 a.m. or 9 to 10:30 a.m.
  2. May be reserved via CourtReserve after prime-time hours with reservation times of: 10:30 a.m. to noon, noon to 1:30 p.m., 1:30 to 3 p.m., 3 to 4:30 p.m., 4:30 to 6 p.m. or 6 to 7:30 p.m. (daylight permitted)

Note: The Recreation and Special Events Department reserves the right to review and adjust the operating rules to accommodate the needs of the community. All GRF policies and procedures apply to the use of the amenities. GRF is authorized to take

disciplinary action against a member found in violation of the Operating Rules.  
Register a complaint by contacting the Security Services Department at 949-540-1400  
or the Compliance Division at [compliance@vmsinc.org](mailto:compliance@vmsinc.org) or 949-268-CALL.

## Tennis Court Rules Prime-Time Hours (7 to 10:30 a.m.)

Highlights of court play priorities for all courts	Courts	
	<b>1-7</b>	<b>8-10</b>
Set reservation times available	No	Yes*
On-court time limit	1.5 Hours	1.5 Hours
Walk-on if no show/no reservation	N/A	Yes
Individual player uses by themselves	Yes**	No
Doubles have priority over singles	No	No
Courts 1-7 are whiteboard sign-up walk-on use. Players must sign up on the board to occupy a court.		
Courts 8-10 are reserved courts. Reservations may be made via CourtReserve and must be claimed within 10 minutes of start time or they revert to walk-on status until the next set start time.		
* Set reservations times are 7:30 to 9 a.m. and 9 to 10:30 a.m.		
** An individual may practice solo until a singles or doubles group arrives to play on any walk-on court.		
Note: If another walk-on court is available, a player must take the open court and not ask others to move from a court they occupy even if they are playing beyond their time limit.		
Players are not allowed back-to-back playtimes on reserved or walk-on courts in prime time.		
Adding or changing players to a group on walk-on courts does not allow for extending the time limit.		

## Tennis Court Rules Outside of Prime-Time Hours (10:30 a.m. to close)

Highlights of court play priorities for all courts	Courts		
	<b>1-5</b>	<b>6-7</b>	<b>8-10</b>
Set reservation times available	No	Yes*	Yes**
On-court time limit	1.5 Hours	1.5 Hours	1.5 Hours
Walk-on if no show/no reservation	N/A	Yes	Yes
Individual player uses by themselves	Yes	Yes	Yes
Doubles have priority over singles	No	No	No
Players must sign up on the whiteboard to occupy a walk-on court.			
An individual may practice solo on any walk-on court outside of prime-time hours.			
Note: If another walk-on court is available, you must take the open court and not ask others to move from a court they occupy even if they are playing beyond their time limit.			
* Set reservations times are 4:30 to 6 p.m., 6 to 7:30 p.m., 7:30 to 9 p.m.			
** Set reservations times for play, or ball machine (courts 9 and 10) are 10:30 a.m. to noon, noon to 1:30 p.m., 1:30 to 3 p.m., 3 to 4:30 p.m., 4:30 to 6 p.m., 6 to 7:30 p.m.			
Note: Reservations may be made via CourtReserve for play but <b>must</b> be made for ball machine on courts 9 and 10 after noon. All reservations must be claimed within 10 minutes of start time.			
Adding or changing players to a group on walk-on courts does not allow for extending the time limit.			