

**OPERATING RULES
Library**



A. General

1. New users must register with library supervisor using their resident ID card. The resident ID card becomes your library card. All users must renew annually or if contact information changes.
2. Residents may check out library materials for two weeks. Materials not returned by the due date are overdue.
3. Residents are assessed fines on all overdue materials that are checked out to them.
 - a. Current fines are assessed by the Library Club.
 - b. Disciplinary action may be recommended when fines reach \$5. For videos the maximum is \$10.
 - c. Lost books or books not returned are treated as unpaid fines. Fines are assessed until the book, or applicable item, is returned or paid for.
 - d. The library director or supervisor may consider extenuating circumstances.

Note: The Recreation Department reserves the right to review and adjust the operating rules to accommodate the needs of the community. All GRF policies and procedures apply to the use of the amenities.