



NEW CLUB APPLICATION FORM

GENERAL INFORMATION

1. Proposed club name:

2. Purpose or mission (check all that apply):

☐ Educational ☐ Social ☐ Cultural ☐ Recreational ☐ Religious ☐ Nonprofit

Briefly describe the purpose and how it benefits residents (attach more information if necessary):

3. Is this group operating entirely for non-commercial purposes? ☐ Yes ☐ No

MEMBERSHIP REQUIREMENTS

4. Attach a list of at least 20 residents requesting membership. (Include full names, signatures, addresses and phone numbers) ☐ Attached

5. Estimated total number of members: _____

6. Will at least 80% of members be Laguna Woods Village residents? ☐ Yes ☐ No

CLUB LEADERSHIP (Must not reside in the same residence.)

7. Executive Officer 1

Name

Address

Phone

Email

☐ Resident Owner ☐ Resident Lessee

8. Executive Officer 2

Name

Address

Phone

Email

☐ Resident Owner ☐ Resident Lessee

ACTIVITIES AND USE OF FACILITIES

9. Describe the types of activities, meetings or events the group plans to host:

10. Will outside service providers be used (speakers, entertainers, caterers)? ☐ Yes ☐ No

11. Will your group charge entry fees or host fundraisers? ☐ Yes ☐ No

If yes, explain:

COMPLIANCE AND RESPONSIBILITY

12. Will your club fully comply with all GRF rules and policies? ☐ Yes ☐ No

13. Do you understand that your group is independent from GRF and solely responsible for its actions/statements?
☐ Yes ☐ No

14. Will your club ensure the group avoids unauthorized business activity or solicitation of third-party products/services? ☐ Yes ☐ No

PUBLICITY AND ADVERTISING

15. How will your group promote activities within the community?

16. Will all publicity clearly state "For Laguna Woods Village residents and their guests only"? ☐ Yes ☐ No

17. Do you agree not to advertise events to the general public? ☐ Yes ☐ No

ADMINISTRATIVE COMPLIANCE

18. Do you agree to submit the annual GRF fee, member roster and contact information by March 31, annually?
☐ Yes ☐ No

19. Do you agree to provide financial information to Recreation upon request? ☐ Yes ☐ No

APPLICANT CERTIFICATION

By signing below, I certify I have read and understood the GRF policy regarding clubs. I affirm that all information provided in this application is true, accurate and complete to the best of my knowledge. I acknowledge that any false statements or deliberate omissions, including the membership roster, may result in disciplinary action, including, but not limited to, suspension of room reservation privileges/disbandment of the club.

Signature of Executive Officer 1 _____

Printed Name _____ Date _____

Signature of Executive Officer 2 _____

Printed Name _____ Date _____