



AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER’S BEHALF

The following authorization form is required to be completed by the property owner when designating an agent of the property owner to apply for a mutual consent for any manor alteration(s) value. For all alterations valued over \$1,000, this form must be notarized.

I, the undersigned, do hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain a mutual consent for manor alterations. I understand that I am responsible for all work performed under this authorization and hold Laguna Woods Village harmless.

Scope of improvements (or description of work) _____

Manor address _____

Name of authorized agent _____ **Phone** _____

Address of authorized agent _____

Email _____

I declare under penalty of perjury that I am the property owner for the address listed above and personally filled out the above information, and I certify its accuracy. A copy of the owner’s driver’s license or other verification acceptable to Laguna Woods Village is required to be presented with this form. A copy of the form notarization or acknowledgment is required to be presented when an application for mutual consent for Manor Alterations with a value over \$1,000 is submitted to the Manor Alterations Division.

Property owner signature _____ **Date** _____

Print _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)