



## Charges for Documents Provided as Required by Section 4525\*

Property address \_\_\_\_\_

Owner of Property (owner of stock certificate entitling owner to occupy property)

\_\_\_\_\_

Owner mailing address (if different from above) \_\_\_\_\_

\_\_\_\_\_

Provider of the Section 4525 items

Print name \_\_\_\_\_

Position or title \_\_\_\_\_

Association or agent \_\_\_\_\_

Date form completed \_\_\_\_\_

Please complete applicable column(s) below:

Document	Civil Code Section	Included	Not Available (N/A) or Not Applicable (N/App)
Articles of Incorporation or statement that not incorporated	Section 4525(a)(1)	Included	
Occupancy Agreement	Section 4525(a)(1)	Included	
Bylaws	Section 4525(a)(1)	Included	
Operating rules	Section 4525(a)(1)	Included	
Age restrictions, if any	Section 4525(a)(2)	Included	
Rental restrictions, if any	Section 4525(a)(9)	Included	
Pro forma operating budget or summary, including reserve study	Sections 5300 and 4525(a)(3)	Included	
Assessment and reserve funding disclosure summary	Sections 5300 and 4525(a)(4)	Included	
Financial statement review	Sections 5305 and 4525(a)(3)	Included	
Assessment enforcement policy	Sections 5310 and 4525(a)(4)	Included	



Document	Civil Code Section	Included	Not Available(N/A) or Not Applicable (N/App)
Insurance summary	Sections 5300 and 4525(a)(3)	Included	
Regular assessment	Section 4525(a)(4)	Included	
Special assessment	Section 4525(a)(4)		N/App
Emergency assessment	Section 4525(a)(4)		N/App
Other unpaid obligations of seller	Sections 5675 and 4525(a)(4)	Included	
Approved changes to assessments	Section 5300 and 4525(a)(4),(8)	Included	
Settlement notice regarding common area defects	Sections 4525(a)(6),(7) and 6100		N/App
Preliminary list of defects	Sections 4525(a)(6), 6000 and 6100		N/App
Notice(s) of violation	Sections 5855 and 4525(a)(5)	Included	
Required statement of fees	Section 4525	Included	
Most recent 12 months of minutes	Section 4525(a)(10)	Included	

**Total fees for these documents: \$485**

\*The information provided by this form may not include all fees that may be imposed before the close of escrow. Additional fees that are not related to the requirements of Section 4525 may be charged separately.

**Note:**

1. Additional documents and fees may be applicable during the purchase or transfer, such as fees for the first inspection, a reinspection, if required, and/or the final inspection, if required (\$360, \$60, and/or \$110 respectively), administration fee to transfer all membership information (\$350) and the facilities fee (\$7,500). Notation of these fees in this form is being provided as an additional notice to the prospective buyer.